



OFFICE OF THE PRINCIPAL

GOVERNMENT POLYTECHNIC, SAMBALPUR (RENGALI)

At./P.O- Rengali-768212, Dist.- Sambalpur, Phone : 0663-2560070
E-mail: gpsambalpurprincipal@gmail.com, Website: polytechnicsbp.org

Notice No. 901 /Dt. 26.04.2022

Time & again it was reiterated by Director-cum- Vice Chairman that proctorial system shall be followed by each Department to lessen the percentage of absentees i.e. almost zero, for better performance in Semester Examination, Campus Selection & ensure over all development. In view of the above, each Lecturer including Guest Faculty has been assigned a group of students under their surveillance for watching their activities inside the Institute as well as outside. Broadly they will look after the following aspects.

1. Ascertain reasons for absence of defaulters & accordingly inform the Parents/Guardian verbally/in writing to advise him/her to be regular in attending classes.
2. Understanding of the subject taught by the teacher with an objective to secure good marks in the Semester Examination.
3. Availability of Books & Notes to prepare for the Examination as per the prescribed syllabus.
4. Any matters including health issues which will affect his/her study in this Institute.
5. Periodic Counselling & Guidance to students to keep them motivated.
6. All students welfare scheme like Prerana Scholarship, BOC Workers Children Scholarship, Minority Scholarship, MCP Stipend, Merit Scholarship, Kendu leaf Plucker's Children scholarship & other scholarship.
7. A separate Diary must be maintained for proper monitoring & recording which will be shown to the Inspecting Officer during their visit to the Institute.

Sl No	Name of the Lecturer/Guest Faculty as proctor	Assigned Branch	Assigned Students Regd. Nos.
1	Ms.Sushmita Bag, Lect.in English	Civil	F21-1001 to F21-1041 = 32 Nos
2	Ms. Supritika Sundi, Lect. In Chemistry	Civil & Electrical	F21-1042 to F21-2033 = 32 Nos (Civil- 04 & Elect-28)
3	Mr. Sunil Kumar Banka, GF in Math	Electrical	F21-2034 to F21-2070 = 32 Nos
4	Mr. Anil Kumar Giri, GF in Math	Electrical	F21-2071 to F21-2102 = 32 Nos
5	Ms. Bishmita Pradhan, GF in Comp.Appl	Electrical & ETC	F21-2103 to F21-3014 = 32 Nos (Elect- 20 & ETC-12)
6	Mrs. Kabita Padhan, GF in Physics	ETC & Mechanical	F21-3015 to F21-4020 = 32 Nos (ETC-14 & Mech- 18)
7	Ms Prachismita Dubey, GF in Comp. Appl.	Mechanical	F21-4021 to F21-4061 = 37 Nos

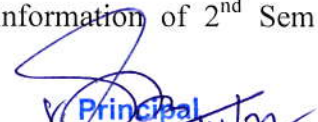
Total = 229 students

Sri Shaktikanta Sendha, Lab Asst. (Physics) will assist the faculties in all aspects.


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Odisha - 768212

Memo No. 902 Dt. 26.04.2022

Copy to INB (Academic / Administrative) /HNB (Boys & Girls) for information of 2nd Sem Summer-2022 students


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Memo No. 903 Dt. 26.04.2022

Copy to the HOD of Math & Sc Dept. for information and necessary action.


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